



Unique Number

Transferee Application Form

SECTION 1 – To be completed by the applicant

Personal Details:			
Name:			
Substantive Rank:		Collar No:	
Contact Telephone No's:	Work:		Home:
	Mobile:		
Present Post & Location:			
Work E- mail Address:			
Personal E-mail Address:			
Home Address:			
Postcode:			
Date of Birth:			
National Insurance Number:			

Service Dates:	
Joined the Police Service Including Cadet / Previous Service	
Joined current force	

Unique Number

Please advise if you are unable to attend any dates during the process:

Record of Police Service**CURRENT POLICE FORCE**

Which force are you currently serving in?

Provide addresses of your:

Force Headquarters

Serving Station

Postcode:

Postcode:

Force Identification Number (e.g. collar number)

Present salary and other benefits or bonuses (e.g. housing allowance)

Period of notice required

Please give a brief description of your present role, duties and responsibilities.

PREVIOUS POLICE SERVICE:

List previous roles/ranks held in your current force and previous roles/ranks held in other forces in which you have served.

Start with the most recent. Continue on a separate sheet if necessary.

Force	Roles/ Ranks held	Dates from / to	Reason for leaving (<i>e.g. promotion</i>)

C. TRAINING RECORD

Please indicate what training you have received. (*Start with the most recent and continue on a separate sheet if necessary*)

Police Training Specialisms (PIP Level 2/NIE)	Date	Qualification

D. DRIVING SKILLS

Do you hold a current driving licence?

If yes, what is your driving licence number?

If yes, which groups?

Have you any endorsements on your licence?

If so, how many?

What is your force driving grade / Level?

E. BUSINESS INTERESTS

Do you currently have any job or business interest, which you intend to continue should your application be successful?

If YES, please state the nature of this job or business and the extent of your involvement. Please include hours spent on it.

Supporting Information

This section provides you with an opportunity to outline why you should be considered for the role you are applying for.

This form should be completed electronically in a font no smaller than 12 pitch and you should restrict your evidence to the box provided.

PLEASE REFER TO GUIDANCE NOTES BEFORE COMPLETING YOUR APPLICATION FORM.

This section provides you with an opportunity to outline why you should be considered for the role you are applying for.

This form should be completed electronically in a font no smaller than 12 Arial pitch.

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Candidate Declaration:

I certify that:

- The information I have provided is true to the best of my knowledge.
- This application form is my own work, and I have not been assisted in its preparation
- There are no major omissions from this form affecting my suitability for the position.
- I understand that my application may be disqualified if it fails to meet the above requirements.

I understand that:

- The information that I have provided will be held on manual and computer systems as part of the recruitment process. I consent to my data being processed to progress my application to Staffordshire Police and if my application is successful, to administer my personnel record.

Signed:**Date:**

DISABILITY

The Equality Act 2010 makes it unlawful to discriminate against a disabled person in all areas of employment including recruitment. Disability is defined as 'a physical or mental impairment, which has a substantial and long term adverse effect on the ability to carry out normal day-to-day activities'.

Do you have a disability you wish us to know about at this stage?

YES

NO

Please let us know whether there are any reasonable adjustments that you feel need to be considered to assist with this recruitment process.

EQUAL OPPORTUNITIES:

Staffordshire Police is an equal opportunities employer and is determined to ensure that:

- Our workforce reflects the diverse society which it serves and that the working environment is free from any form of harassment, intimidation, bullying or victimisation.
- No job applicant or employee is treated more or less favourably on the grounds of gender, sexual orientation, age, marital status, race, colour, nationality, ethnic or national origins, disability, creed or religion.
- No job applicant or employee is disadvantaged by conditions or requirements which cannot be justified by the requirements of the job.

The information on this form is for monitoring purposes only and will not be made available to those assessing your application. The information supplied will be treated in the strictest confidence and will not affect your application in any way. Completion of this section is voluntary, but the information will help us ensure equality of opportunity. **This information forms no part of the recruitment process. It will be detached from your form.**

AGE

18-24
25-35
36-60

GENDER

Male
Female

Do you have any disabilities?

Yes
No

ETHNIC ORIGIN

White
British
Irish
Any other white background
Mixed
White and Black Caribbean
White and Black African
White and Asian
Any other mixed background
Asian or Indian
Asian British
Pakistani
Bangladeshi
Any other Asian background
Black and Caribbean
Black British
African
Any other black background
Chinese or other
Chinese
Prefer not to say

SEXUAL ORIENTATION

Bisexual
Gay/Lesbian
Heterosexual
Prefer not to say

RELIGION/BELIEF/FAITH

Buddhist
Christian
Hindu
Jewish
Muslim
Sikh
None
Other, please state

Prefer not to say