

3 September 2026

FOI Ref 23339

Request - You asked Staffordshire Police (SP) the following:

1. The current blank template, form, letter or standard wording used by your force when providing information to an operator or prospective operator of a children's home for a location or locality risk assessment.

If your force also holds a completed example capable of disclosure, one anonymised or redacted copy would be helpful, but the blank template is what I primarily seek. If your force does not provide information to children's home operators or prospective operators for this purpose, please confirm that.

2. Does your force provide any such document, or the information contained in it, to Ofsted or to a local authority placement commissioning team?

If so, please provide any current recorded agreement, memorandum of understanding, protocol, policy or procedure governing that practice. If no such arrangement is held, please confirm that. Please answer this question irrespective of your answer to question 1.

3. Please provide any current recorded policy, standard operating procedure or guidance held by your force concerning the completion of such documents, including any guidance on determining the geographic area or radius covered and on selecting any comparison area.

If no such policy, procedure or guidance is held, please confirm that.

In each case "current" means held and in use at the date of this request.

No specific premises, provider, application or individual is identified. I am not requesting personal data. Redaction of personal data and operationally sensitive information is expressly accepted.

SP received your request on 02/09/2026 and have processed this under the Freedom of Information Act (FOIA).

SP's response to your enquiry is as follows:

SP does not hold the requested information.

All Freedom of Information request responses are published on the SP website although personal details are not included.

Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from SP, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.



STAFFORDSHIRE
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2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing within two months of the date of receipt of this email, and should be addressed to:

IAT@staffordshire.police.uk

Or by Post to:

Information Access Team
Staffordshire Police HQ
PO Box 3167
Stafford
ST16 9JZ

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Information Access Team within two months of the SP response to the original FOI request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing. The review will be conducted by a supervisor who is independent from the original Decision Maker. The Information Access Team will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to forty working days.

The independent supervisor will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, considering the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the independent supervisor will reply to the appellant with the result of the review. If the appellant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following link: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/foi-and-eir-complaints/>

Freedom of Information
Information Access Team