

11 March 2025

FOI Ref 17842

Request - You asked us the following:

I am writing to request information under the Freedom of Information Act 2000 (or the Environmental Information Regulations 2004, if applicable) regarding the implementation of the Community Trigger (Case Review) under the Police and Crime Act 2014.

Specifically, I would like to request the following information:

1. Community Trigger Policy
2. The date when Newcastle-under-Lyme Borough Council first published its Community Trigger (Case Review) policy.

Statistics on Community Trigger Requests (2015–2021)

3. The total number of Community Trigger requests received for each year from 2015 to 2021.
4. The number of requests that met the threshold for review.
5. The number of Case Reviews carried out.
6. A breakdown of the outcomes of completed reviews (e.g., cases upheld, further action taken, no further action, etc.).

Cost and Time Taken for Reviews

7. The average time taken to complete a Case Review.
8. The total cost associated with conducting Case Reviews, including staff time, administrative costs, and any external costs incurred.

We received your request on 17/02/2025 and have processed this under the Freedom of Information Act (FOIA).

Staffordshire Police's response to your enquiry is as follows:

In accordance with Section 17(1) of the Freedom of Information Act, this letter represents a refusal notice for this particular request.

The following exemption has been applied:

- Section 12(2) In order to identify whether or not information is or isn't held would exceed the cost threshold in accordance with Section 12(2) of the Freedom of Information Act as in order to satisfy S1(1)(a) of the Act would exceed the cost threshold.

The above information has been refused for the following reasons:

There is no method by which we can readily identify or locate the information held within Staffordshire Police systems to answer parts of this request. With regards to questions 4, 5 and 6, each record for each incident recorded as a 'Community Trigger-ASB' would need to be reviewed to be able to answer the questions specified. As the data is from 2015 to 2021, this data could be stored on multiple systems, in multiple folders by many different people and Officers involved. To determine whether the threshold of the community trigger was met, whether there was a case review and the outcome of these, a manual search of all logs would be required.

To achieve this task would therefore exceed the 18-hour time and cost threshold of the Freedom of Information Act by some considerable margin.

Advice and assistance

Section 16 of the Act places an obligation upon the Authority to provide advice and assistance, in order to comply with this obligation please see below.

In order to refine your request, data can be provided from 2015 to 2021 for question 3. Data can also be provided for the total number of case review requests received, whether the threshold was met for these and whether any of those resulted in recommendations to be carried out from August 2022 onwards.

Please be advised that we do not hold information with regards to question 1, 2, 7 and 8. Data for question 2 may be available on the Newcastle-under-Lyme Borough Council website. Please see the following link with regards to the most recent published data relating to case reviews:

[Published items - ASB Case Review Statistics | Staffordshire Police](#)

Please be advised that all Freedom of Information request responses are published on the Staffordshire Police website although personal details are not included.

Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Staffordshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing within two months of the date of receipt of this email, and should be addressed to:

foi@staffordshire.police.uk

Or by Post to:

Central Disclosure Unit

Staffordshire Police HQ
PO Box 3167
Stafford
ST16 9JZ

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Central Disclosure Unit within two months of the Force's response to the original FOI request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing. The review will be conducted by another Decision Maker who is independent from the original Decision Maker. The Central Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within 20 working days. In more complex cases the review may take up to 40 working days.

The independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

ICO Website for complaints link: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/foi-and-eir-complaints/>

Freedom of Information
Central Disclosure Unit