

LETTER SENT ON BEHALF OF STAFFORDSHIRE POLICE

«Keeper_Name»
«Keeper_House» «Keeper_Street»
«Keeper_Locality»
«Keeper_Town»
«Keeper_County»
«Keeper_Postcode»

«Current_Date»

Vehicle: «VRM» «Manufacturer» «Model»

EID Ref No: «Keeper_EID»

Incident No/Date: «C_C_Reference_No» Date: «C_C_Reference_Date»

Police and Criminal Evidence Act 1984 (PACE)

Dear «Keeper_Name»,

The above vehicle was seized on «Date_Moved» by Staffordshire Police in connection with a Police investigation in accordance with powers granted under the above legislation. The vehicle is no longer needed for this purpose and is available for collection.

You have 14 days from the date of this notice to attend: «Garage_Name», «Garage_Street», «Garage_Locality», «Garage_Town», «Garage_County», «Garage_Postcode», Telephone: «Garage_Telephone» to collect the vehicle and any property within the vehicle. After 14 days the vehicle and property within it **WILL** be disposed of without further notice.

On collection, you will need to produce photographic identification by way of either:

- A valid UK/EU passport
- A valid UK/EU photo driving licence card
- An EU national identity card

If you are unable to produce any of the three pieces of photographic identification required, it is your responsibility to provide sufficient proof of your identity.

You will also be required to provide current proof of ownership of the vehicle by the production of:

- The current V5 registration document in your name or
- Other supporting DVLA documentation

The Authority has the right to refuse release of the vehicle if what is produced is not deemed sufficient.

Unless you collect the vehicle and/or any property within it before the «Response_Date_14», Staffordshire Police **WILL** dispose of the vehicle and the property

from within it without further notice under the Police Property Act 1897 (as amended by the Police Property Act 1997) and Police Property Regulations 1997.

If the vehicle and /or any property within it, is NOT collected within 7 days from the date of this notice letter, a daily commercial storage charge may apply. (The Maximum daily storage fee you may be charged per day are shown below, however VAT will then be applied on top of that figure).

vehicle type	2 wheeled vehicle	Not exceeding 3.5 tonnes MAM	Exceeding 3.5 tonnes MAM, but not exceeding 7.5 tonnes MAM	Exceeding 7.5 tonnes MAM, but not exceeding 18 tonnes MAM	Exceeding 18 tonnes MAM
Daily Storage	£13	£26	£32	£38	£45

Please contact the recovery garage to confirm opening times for collection.

If you have any queries in relation to the above, please do not hesitate to contact us.

Yours sincerely

«Garage_Name»