

28 August 2024

FOI Ref 17101

Request - You asked us the following:

Please provide blank/template copy of the form used to make an intelligence report

We received your request on 29/07/2024 and have processed this under the Freedom of Information Act (FOIA).

Please find below our response.

Staffordshire Police holds the following requested information.

- Please provide blank/template copy of the form used to make an intelligence report – **No information held.**

Advice and assistance

Section 16 of the Act places an obligation upon the Authority to provide advice and assistance, in order to comply with this obligation please see below.

Please note that Staffordshire Police do not use manual forms to make an intelligence report. Reports are logged electronically.

Next steps

You can ask us to review our response.

If you would like us to carry out a review of our response, please let us know within two months of the date of receipt of this email, review requests should be addressed to:

foi@staffordshire.police.uk

Or by Post to:

Central Disclosure Unit
Staffordshire Police HQ
PO Box 3167
Stafford
ST16 9JZ



STAFFORDSHIRE
POLICE

Please remember to quote the reference number in any future communications.

Freedom of Information
Central Disclosure Unit