

Procedure owned by Operational Support PNC Ad-Hoc Intelligence Updates

PNC Ad-Hoc Intelligence Updates

When there is a need to make amendments, deletions or updates to PNC the request must be recorded on an intelligence log within the Staffordshire Police Intelligence Network. This will include ad-hoc intelligence updates, for example any significant change in appearance (tattoos, body piercings, scarring etc) and other updates such as a change of address.

Operational officers will record the request on NICHE. The intelligence staff will then review the request and use the summary heading of **PNC/NICHE nominal amendment**. The Intelligence Unit (i24) staff will then on a daily basis, review the NICHE Tasks and update any amendments supplied in the NICHE entry onto PNC. The NICHE task will act as the audit trail for the process. This will only refer to persons already recorded on PNC.

Related Documents

Links to related documents:
[PNC \(Police National Computer\) \(Policy\)](#)
Gatekeeper - the Author suggested the following Policy document to link to.

Relevant Dates and Review Period

Effective Date:	28/08/2024
Review Date:	15/08/2025
Review Frequency:	Annually

FOI, Human Rights and Equality Impact Assessment Indicators

FOIA:	Release to Public	
ECHR:	Compliant with proportionality test	Articles engaged: Article 5 Right to Liberty and Security; Article 6 Fair Trial; Article 7 No Punishment without Law; Article 8 Right to respect for Private and Family life

Indexing

Categories: