



STAFFORDSHIRE  
**POLICE**

## Request for Police Checks

### Non-Urgent check: email

[family@staffordshire.police.uk](mailto:family@staffordshire.police.uk)

### Urgent check: email:

[mash@staffordshire.police.uk](mailto:mash@staffordshire.police.uk)

Submitting Authority:

Date:

Safeguarding Unit:

| Person Making Request | Contact number |
|-----------------------|----------------|
|                       |                |

| Team email address for returned data |  |
|--------------------------------------|--|
|--------------------------------------|--|

| Please tick below which section you are making this request under |                          |            |                          |            |                          |            |                          |            |                          |            |                          |
|-------------------------------------------------------------------|--------------------------|------------|--------------------------|------------|--------------------------|------------|--------------------------|------------|--------------------------|------------|--------------------------|
| Section 7                                                         | <input type="checkbox"/> | Section 17 | <input type="checkbox"/> | Section 31 | <input type="checkbox"/> | Section 37 | <input type="checkbox"/> | Section 38 | <input type="checkbox"/> | Section 47 | <input type="checkbox"/> |

Reason for the request (please tick)

|                                  |                          |
|----------------------------------|--------------------------|
| Sexual Abuse                     | <input type="checkbox"/> |
| Drug/Alcohol                     | <input type="checkbox"/> |
| Person Posing a Risk to Children | <input type="checkbox"/> |
| Physical Abuse                   | <input type="checkbox"/> |
| Domestic Abuse                   | <input type="checkbox"/> |

|                       |                          |
|-----------------------|--------------------------|
| Neglect               | <input type="checkbox"/> |
| Child in Need         | <input type="checkbox"/> |
| Emotional             | <input type="checkbox"/> |
| Child Protection Plan | <input type="checkbox"/> |
| Other, please state:  |                          |

Please provide more detail & any other Section that applies which is not ticked above.

**Supporting information required to inform checks requested. Please state the purpose.**

|                                          |
|------------------------------------------|
| <br><br><br><br><br><br><br><br><br><br> |
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### **Subjects of Checks (all details are necessary)**

*Staffordshire Police can only disclose personal information on individuals if that person is having or is due to have significant contact with the child in question e.g. Carer, a cohabitee, someone who frequently has unsupervised contact with the child. This would NOT include individuals who may see the children occasionally whilst supervised.*

|                                                                  |        |
|------------------------------------------------------------------|--------|
| Full Name<br>(Include middle names where known)                  |        |
| All known Addresses                                              |        |
| Date from when lived at this address                             |        |
| Relationship to Child                                            |        |
| Date of Birth                                                    |        |
| Place of Birth                                                   |        |
| Unsupervised Access to child required<br>(delete as appropriate) | Yes/No |

|                                                                  |        |
|------------------------------------------------------------------|--------|
| Full Name<br>(Include middle names where known)                  |        |
| All known Addresses                                              |        |
| Date from when lived at this address                             |        |
| Relationship to Child                                            |        |
| Date of Birth                                                    |        |
| Place of Birth                                                   |        |
| Unsupervised Access to child required<br>(delete as appropriate) | Yes/No |

|                                                                  |        |
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| All known Addresses                                              |        |
| Date from when lived at this address                             |        |
| Relationship to Child                                            |        |
| Date of Birth                                                    |        |
| Place of Birth                                                   |        |
| Unsupervised Access to child required<br>(delete as appropriate) | Yes/No |

|                                     |
|-------------------------------------|
| <b>FOR USE BY POLICE STAFF ONLY</b> |
|-------------------------------------|

\*\*\*\*Any intelligence provided below is NOT substantiated\*\*\*\*

|               |  |
|---------------|--|
|               |  |
| NICHE         |  |
| PNC           |  |
| PND           |  |
| Other Systems |  |
|               |  |

|               |  |
|---------------|--|
|               |  |
| NICHE         |  |
| PNC           |  |
| PND           |  |
| Other Systems |  |
|               |  |

|               |  |
|---------------|--|
|               |  |
| NICHE         |  |
| PNC           |  |
| PND           |  |
| Other Systems |  |
|               |  |

|               |  |
|---------------|--|
|               |  |
| NICHE         |  |
| PNC           |  |
| PND           |  |
| Other Systems |  |
|               |  |

**PLEASE NOTE:**

**NON-URGENT CHECKS - ONLY RELEVANT ARRESTS, SUMMONSES, POSTAL REQUISITIONS AND OUTCOMES HELD ON THE POLICE NATIONAL COMPUTER WILL BE PROVIDED.**

**URGENT CHECKS – SYSTEMS RESEARCH IS FOR 3 YEARS AND ANYTHING ELSE OF RELEVANCE.**

**FOR EITHER REQUEST - IF YOU ARE AWARE OF ANY INCIDENTS OUTSIDE OF THESE TIME FRAMES OR SPECIFIC DETAILS ARE REQUIRED PLEASE ADVISE US.**

**FOR HANDLING CONDITIONS, ONCE COMPLETE, PLEASE SEE THE ATTACHING EMAIL.**

**Official Sensitive Once Completed**