

OFFICIAL USE ONLY

STAFFORDSHIRE POLICE SUBJECT ACCESS REQUEST



Request for information about you, held by
Staffordshire Police

(PLEASE USE BLOCK CAPITALS AND BLACK INK)

Section 1. About Yourself

Title: Mr Mrs Miss Ms Other (please state):

Surname/Family name:

First name(s):

Maiden/Former name(s):

Date of Birth: Gender: Male Female Height:

Place of Birth: Town/County Country

Home Address:

Postcode:

Daytime Tel. No.(s):* Mobile: Home:

Email Address:*

Alternative Delivery Address:

Postcode:

Previous Address(es):

<input type="text"/>	<input type="text"/>
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Section 2. Proof of Identity Documents

Provide details of two documents which show your name, date of birth, current address and signature. For example, a combination of driving licence, medical card, birth/adoption certificate, passport and any other official documents which show those details.

PLEASE DO NOT SEND ORIGINAL DOCUMENTS THROUGH THE POST

Section 3. Information You Require

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For example:

- A description of the information you are looking for e.g your PNC conviction history
- A description of the circumstances in which you had contact with the Police – e.g. were you a person reporting an offence or incident; a witness, a victim, a correspondent, an offender etc?
- Do you have a crime reference or incident number?
- Dates and times
- Any other information you can provide which may assist us in finding the information you seek

Section 4. Declaration (to be signed by the applicant)

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Signature

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Date

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WARNING - A person who impersonates another or attempts to impersonate another may be guilty of an offence.

CHECK

- Á Have you completed the relevant sections on this form?
- Á Have you signed the form?
- Á Have you enclosed copies of at least two forms of identification document?
- Á Have you enclosed the £10 (ten sterling pounds) fee?

Please note a failure to provide the correct details may result in your application being rejected and returned to you.

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